

**LEGISLATIVE SERVICES AGENCY
OFFICE OF FISCAL AND MANAGEMENT ANALYSIS**

200 W. Washington, Suite 301
Indianapolis, IN 46204
(317) 233-0696
<http://www.in.gov/legislative>

FISCAL IMPACT STATEMENT

LS 6739

BILL NUMBER: HB 1306

NOTE PREPARED: Jan 30, 2014

BILL AMENDED:

SUBJECT: Search Fee for Public Records Requests.

FIRST AUTHOR: Rep. Friend

FIRST SPONSOR:

BILL STATUS: 2nd Reading - 1st House

FUNDS AFFECTED: ☒ **GENERAL**
☐ **DEDICATED**
☐ **FEDERAL**

IMPACT: State & Local

Summary of Legislation: This bill allows a state or local government public agency to charge a fee for any records search in excess of two hours. It provides that a public agency may not charge a search time fee if another fee is charged that covers the public records request. It provides that the search fee must be an hourly fee that does not exceed the lesser of: (1) the hourly rate of the person making the search; or (2) \$20 per hour. It provides that the public agency may charge only for time that the person making the search actually spends in searching for the record, and may not charge for computer processing time. It requires the fee to be prorated to reflect any search time of less than an hour. It prohibits a public agency from establishing a minimum fee for searching for a record. The bill also requires a public agency to make a good faith effort to complete a search for a record within a reasonable time in order to minimize the amount of the search fee.

The bill prohibits a public agency from charging a fee for a public record transmitted by electronic mail except for: (1) a fee charged for reprogramming a computer system if the reprogramming is required to separate disclosable information from nondisclosable information; (2) a certification or search fee set by statute or ordered by a court; or (3) a fee charged for providing an electronic map. It provides that if a public record is in an electronic format, a public agency (excluding the office of the county recorder) shall provide an electronic copy or a paper copy, at the option of the person making the request for a public record.

Effective Date: July 1, 2014.

Explanation of State Expenditures:

Explanation of State Revenues: This bill allows fees to be charged by state and local agencies for public records searches that take longer than two hours. However, the bill does not allow these fees to be charged

if fees are being charged for the following: (1) providing a duplicate of a computer tape, computer disc, microfilm, or similar record system; (2) providing enhanced access to a public record; (3) permitting a governmental entity to inspect public records by electronic device; and (4) providing an electronic map. There are no data relating to public records searches or search times. The amount of fees that may be collected under the bill is indeterminable. The impact will depend upon whether agencies assess these fees, and the extent to which employees are engaging in public records searches that qualify for the assessment of fees.

The bill also prohibits public agencies from charging fees for certain public records transmitted by electronic mail. To the extent that public agencies are charging fees for public records sent electronically, then revenue from these fees would decrease. However, a certification or search fee specified by statute or ordered by a court will not be affected.

Explanation of Local Expenditures:

Explanation of Local Revenues: See *Explanation of State Revenues*.

State Agencies Affected: All.

Local Agencies Affected: All.

Information Sources:

Fiscal Analyst: Jessica Harmon, 317-232-9854.